



Member Organization Agreement

Member Organizations (MO) of the Camp Fire Collaborative (CFC) are Community Partners that take on legal responsibilities and are granted certain privileges. The representative of each individual MO shall sign this agreement to guide behaviors for work within the Collaborative.

Eligibility

- A Member Organization must be a participating faith-based (diocese, presbytery, conference, et.al.), non-profit, business, or other organization or agency,
- Must have a commitment to operate in the tri-county area (Butte County, Tehama County, Glenn County),
- Must be willing to provide financial support, leadership, material, and/or labor for the work of recovery from the Camp Fire, and
- Must be an organization or agency in good standing and in accordance with the CFC guiding behaviors.
- Only one representative of each MO shall be eligible to vote on matters coming before CFC.

Privileges

- To be a voting community partner (as a Member Organization) on:
 - Bylaw changes
 - Board members
 - Committee decision making
- To engage as a stakeholder in shared communication strategies and planning
- To participate in joint fundraising opportunities
- To participate in collaborative projects of the Camp Fire Collaborative
- Others, as deemed of value by the Collaborative

Expectations

As an Individual representing a Member Organization, I agree to:

- Be willing to bring my best self and be the courageous and innovative, action-oriented leader demanded by the scope of our recovery efforts;
- Be a dependable leader who exhibits accountability, honesty, and trustworthiness;
- Demonstrate empathy and humility in my actions within the CFC;
- Practice self-awareness, active listening, patience, and adaptability;



- Foster the abundance we all desire;
- Be willing to initiate in order to inspire and be inclined to think holistically and shed our individual paradigms;
- Assume our partners are acting with the best of intentions; and
- To the best of my ability, through action or inaction, do no harm to the CFC, our partners, our communities, and/or survivors.

The Council of Chairs will be the body charged with the right to enforce, censure, or address Member Organizations who are not upholding these agreements. The Council of Chairs has the right to vote on new MOs and to ask MOs to leave the work of the Collaborative.

The signing of this Member Organization Agreement (Agreement) is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the Agreement.

On behalf of the organization I represent, I wish to sign this Agreement and contribute to its further development.

Member Organization

_____	_____
Representative Name	Organization Name
_____	_____
Signature	Date
_____	_____
	Type of Organization

Camp Fire Collaborative

Board of Directors Representative or Chair of Chairs

_____	_____
Name	Title
_____	_____
Signature	Date

Addenda:

1. Confidentiality Agreement
2. Conflict of Interest Agreement



Camp Fire Long Term Recovery Group (CFLTRG) Confidentiality Agreement

Section 1: Purpose. The purpose of this Confidentiality Agreement is to protect the identity and privacy of individuals supported. Member Organization Staff and Volunteers of CFLTRG encounter personal and sensitive information about individuals. This is particularly true when assisting affected community members in their displaced vulnerability. Therefore, it is very important to refrain from disclosing any information to third parties about individuals to avoid causing them further trauma.

Section 2: Confidential Information. Confidential individual information should never be discussed in the presence of third parties, except under the Terms outlined below. Any files and/or documents containing confidential information should never be shared or released to third parties, except under the Terms outlined below. Confidential information includes, but is not limited to, the following:

1. Identifying information about the individual, including name, address or phone number;
2. Information relating to the individual's family;
3. Information regarding the individual's immigration status;
4. Information about the abuse and/or trauma experienced by the individual; or
5. Any other information that would identify the individual or potentially place the individual and/or family members at risk.

Section 3: Rules. All information not deemed confidential shall fall under the guidelines of Chatham House Rule. When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.

Section 4: Media Contact. Any contact with the media representing CFLTRG shall be at the discretion of the Executive Board and/or the

Executive Director. No MO shall speak on behalf of the CFLTRG without prior approval of the Executive Board and/or the Executive Director of CFLTRG.



Section 5: Terms. By signing this Confidentiality Agreement, I agree to the highest ethical standards and to abide by the following provisions:

1. All communications between Member Organization staff, volunteers, and individuals are confidential.
2. The Member Organization staff or volunteer shall not disclose confidential information to a third party without the individual's express consent to release such information.
3. The Member Organization staff or volunteer shall not disclose confidential information to a third party without CFLTRG's knowledge and consent.
4. I understand that as a staff or volunteer, I have a duty to keep individual information confidential throughout my term as a staff or volunteer as well as after my employment or volunteer status ends.
5. I understand that my failure to abide by the terms of this Confidentiality Agreement may result in the termination of my participation as a staff or volunteer at the CFLTRG.

I, _____, have read the above the Camp Fire Long Term Recovery Group's Confidentiality Agreement and understand its terms and my responsibilities as a volunteer and/or staff.

Signature of Staff or Volunteer

Signature of Supervisor/Committee Chair



Camp Fire Long Term recovery Group (CFLTRG) Conflict of Interest Agreement

We recognize that there may be competitors from similar fields in attendance, and that they have obligations under competition and regulatory laws not to act in a way that restricts or distorts business competition. We remind the brands not to discuss pricing or the dividing of customers, markets, or territories with a competitor, or to disclose any confidential material about their businesses.

I, _____, have read the above the Camp Fire Long Term Recovery Group's Conflict of Interest Agreement and understand its terms and my responsibilities as a volunteer and/or staff.

Signature of Staff or Volunteer

Signature of Supervisor/Committee Chair